

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**August 12<sup>th</sup>, 2020**

**Board Members Present:** Abram Valenta, Lynn Boom, Robert Froehlich, Scott Harms, President Tony Roorda, and Wade Dally. Absent: Jeff Jensen.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal Ben Hannasch, and Business Manager Amy Maurer.

**Call to Order:** President Roorda called the meeting to order at 6:00 pm.

**Consent Agenda:** Boom made a motion, seconded by Harms, to approve the following:

- a. Approval of the bills and financial reports.
  - b. Approval of the minutes from the July 15<sup>th</sup>, 2020 regular meeting and August 4<sup>th</sup>, 2020 meeting, as presented.
  - c. Approval of a non-tuition agreement and open enrollment for one student into the district.
- The motion carried unanimously.

**Secondary Principal's Report:** Mr. Hannasch reported: 1) He is working with the vocational center on how our students' classes will be conducted there. They may be at the center only one day per week with the other days being taught through distance learning due to Covid-19. 2) Ms. Leggate is having 7<sup>th</sup> grade student orientation this evening. 3) Two 3-D printers were purchased for the school. 4) He is working on creating a student led technology help desk. 5) The high school will continue with a semi-open campus, but because of the need to have regularly scheduled classes for distance learning, the high school will operate on a 7-period system instead of the flex mod system.

**Superintendent/Elementary Principal Report:** Mr. Waagen reported: 1) He continues to attend regular NDCEL meetings on ZOOM. There has been a lot of focus on the health and safety plan creation. There has been discussion of the different proposed federal bills that may provide funding for schools due to the pandemic. 2) There will be staff professional development at the school on August 13<sup>th</sup> and 14<sup>th</sup>. There will be discussion of policies and a focus on the health and safety protocols for all staff. Teaching staff will attend professional development on distance learning. Mr. Hannasch will present on the use of Google Classroom which is the format all staff will use this year. Additionally, there will be staff meetings and new staff orientation. 3) The first day of school for students is August 19<sup>th</sup> for k-12 and August 25<sup>th</sup> for preschool. There will be face to face learning August 19<sup>th</sup>-21<sup>st</sup>. After that week, in person learning will be Monday-Thursday and distance learning on Fridays. The majority of families are choosing face to face learning to start the year. Parents can change from face to face learning to full-time distance learning or vice versa once per semester. They may not change back and forth during the semester. At this time there are 97 students K-12. 4) Mr. Waagen, Mr. Hannasch, Mr. Nelson, and Mr. Wright attended Title IX training. A new harassment policy is needed and a more formal procedure for handling complaints is now required. 5) The school leadership team met. 6) The dental hygienist asked if the district would like to have her provide services this year. The board concurred that they would prefer to wait and see what the status of Covid-19 is later in the school year and then conduct a survey to gauge interest. 7) A preliminary draft of what is expected of

educators and students for distance learning was reviewed. This preliminary version will be a starting point to be adapted for the various grade levels which each have their own specific challenges. Grading will be the same for distance learning students. It will not be easier or more difficult than face-to-face students.

**Committee Appointments:** Harms made a motion, seconded by Froehlich to keep the board committees the same as last year:

Athletic Committee-	Robert Froehlich, Jeff Jensen, Wade Dally
Building & Grounds-	Wade Dally, Abram Valenta, Robert Froehlich
Curriculum-	Jeff Jensen, Lynn Boom, Scott Harms
Finance Committee-	Scott Harms, Abram Valenta, Jeff Jensen
Negotiations Administration-	Lynn Boom, Tony Roorda, Scott Harms
Negotiations Teacher-	Tony Roorda, Scott Harms, Lynn Boom
Policy-	Abram Valenta, Jeff Jensen, Lynn Boom
Sick Bank	Lynn Boom, Robert Froehlich
Transportation-	Tony Roorda, Robert Froehlich, Wade Dally

The motion carried unanimously.

**Policies:** The board did the second reading of the proposed hot lunch account, 12-month classified staff vacation leave, and student absenteeism policies. Harms made a motion, seconded by Valenta to approve the hot lunch account, 12-month classified staff vacation leave, and student absenteeism policies. The motion carried unanimously.

The board did the first reading of the following policies.: 1) Discrimination and anti-harrasment 2) Title IX sexual harassment grievance procedure 3) Discrimination and harassment grievance procedure and 4) Cell phone/Electronic communication device.

A concern that all the contacts for the harassment procedure are male was discussed. Other options will be explored.

A concern was raised about confidentiality and open meeting requirements if an appeal to a harassment claim were to go to the school board.

**Substitute Teachers:** Harms made a motion, seconded by Valenta to approve Laurie Brown, Lynn Krueger, Tonia Kjellberg, Aaron Schmidt, Chrissy Kartes, and Jordan Montgomery as substitute teachers for the 2020-2021 school year. The motion carried unanimously.

**Title I/REAP Consolidated application:** Valenta made a motion, seconded by Froehlich, to approve the Title I/Reap consolidated application. The motion carried unanimously.

**Facilities Update:** The roofers are currently working on the west part of the elementary and patching a few other spots. They looked over the high school roof which is in good shape. The occasional leaks are being caused by problems with the mortar in the chimney. The plumber will come and work on the sump barrel for the kitchen. Several rooms have been painted. Insulation has been added to the back of bookshelves in the preschool room and business manager's office.

The new bus is expected mid-September.

**Adjournment:** The meeting adjourned at 8:00pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date