

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
Annual Meeting
July 14th, 2021

Board Members Present: President Tony Roorda, Jeff Jensen, Lynn Boom, Scott Harms, Robert Froehlich, Abram Valenta and *Wade Dally.

Also Present: Superintendent Jerry Waagen, and Business Manager Amy Maurer.

Call to Order: The meeting was called to order at 6:00 pm.

Nomination of President and Vice President: The business manager called for nominations for board president. Harms made a motion to nominate Tony Roorda. Boom seconded. Hearing no other nominations, Harms made a motion that nominations cease and a unanimous ballot be cast for Tony Roorda for board president. Valenta seconded. The motion carried unanimously.

There was a call for nominations for board vice president. Froelich nominated Scott Harms for board vice president. Boom seconded.

Hearing no other nominations, Boom made a motion that nominations cease and a unanimous ballot be cast for Scott Harms for vice-president. The motion carried unanimously.

Agenda: The board concurred the following items would be added to the agenda: 1) Counselor Position
2) Sale of old dishwasher.

Consent Agenda: Boom made a motion, seconded by Valenta, to approve the following consent agenda items with a correction to the June minutes as noted below:

- a) July bills and financial
- b) Approval of minutes from the June 14, 2021 regular board meeting with the vote on the publication of the minutes corrected to: "On the question of whether to publish the proceedings of the school board in the district's official newspaper there were 6 no votes and 4 yes votes. Publication in the official newspaper is not required."
- c) Designate Unison as District Bank
- d) Approval of the 2020-2021 ND School District Financial Report and the Report for publication.
- e) Review of pledged securities
- f) Review of bond coverage
- g) Approval of the Jamestown Sun as the District's Official Newspaper
- h) Approval of Policy Services Membership of NDSBA
- i) Approve Jerry Waagen as designated authority of Title I, Title IIA, Title IID, Title V, REAP, ESSER, ERATE, & the Small Rural School Achievement Programs
- j) Approve Jerry Waagen as designated authority of Hot Lunch
- k) Approve Jerry Waagen as designated authority of Vocational, Asbestos, ADA
- l) Approve Jerry Waagen as the district's authorized representative to James River Valley Special Education Unit

- m) Approve Ben Hannasch as designated authority of the Homeless Student Liaison
- n) Approve Heidi Bear as designated authority of the 504 program
- o) Approve Amy Maurer as designated authority of the district health and life insurance plans and cafeteria plan
- p) Appoint Business Manager – Amy Maurer
- q) Approval of disposal of old records as recommended by NDSBA guidance.
- r) Approval of the Basic Blue 70 health insurance plan through NDPHIT.

The motion carried unanimously.

Superintendent’s Report: Mr. Waagen reported:

- 1) He continues work on the ESSER applications and the grant requirements. A stakeholder meeting was held with great input on the best use of the funds.
- 2) The new carpet in the high school hallways is almost done. The tile by the business room, the elementary roof, and the replacement of the sinks and toilets is expected to be done in the next couple of weeks.

*Wade arrived.

Committee Appointments: The board concurred that the committee appointments would be the same as last year.

Athletic Committee-	Robert Froehlich, Jeff Jensen, Wade Dally
Building & Grounds-	Wade Dally, Abram Valenta, Robert Froehlich
Curriculum-	Jeff Jensen, Lynn Boom, Scott Harms
Finance Committee-	Scott Harms, Abram Valenta, Jeff Jensen
Negotiations Administration-	Lynn Boom, Tony Roorda, Scott Harms
Negotiations Teacher-	Tony Roorda, Scott Harms, Lynn Boom
Policy-	Abram Valenta, Jeff Jensen, Lynn Boom
Sick Bank	Lynn Boom, Robert Froehlich
Transportation-	Tony Roorda, Robert Froehlich, Wade Dally

2021-2022 Preliminary Budget: The proposed preliminary budget was reviewed and discussed. The budget includes an approximate decrease to the total dollars levied/taxed of \$27,811 (-2.7%). It includes general fund appropriations of \$2,378,255 and projected revenues of \$2,408,189. This includes \$578,649 of one-time federal ESSER funds. The building fund appropriations are \$10,000 and projected revenues of \$0, hot lunch fund appropriations of \$88,546 and projected revenues of \$89,645. Harms made a motion, seconded by Froehlich, to approve the preliminary budget. The motion carried unanimously.

Schedule Public Tax Hearing: Boom made a motion, seconded by Harms to schedule the public tax hearing for September 8th at 6:00 pm. The motion carried unanimously.

Policies: The board did the first reading of new/amended policies on student attendance and absences, student conduct and discipline, school year, school hours (school day hours defined), searches of students and students’ personal property, compensation and expenses of board members, and classified personnel.

Hot Lunch Second Servings: Harms made a motion, seconded by Valenta, that if student hot lunch second servings are not covered under the federal program, the district will pay for them. The motion carried unanimously.

NWEA Coordinator Position: Boom made a motion, seconded by Harms, to hire Ryan Nelson as NWEA coordinator for \$900.00 per year. The motion carried unanimously.

Baseball Program Proposal: The baseball program would like to make updates to the field and address the gopher problem. Part of the land is on school property. The board concurred that this would be okay.

COVID Testing/Screening in Schools: This is a state program to provide easy access to COVID screening/testing in the school for both staff and students with the goal of allowing for greater confidence in safe in-person learning from parents and the community. The North Dakota Department of Health would help to develop a plan with the school. The goal is to test 10% of unvaccinated students, whose parents have given written permission, monthly and the school to participate in contact tracing. The testing would be done with a Rapid Antigen Test which is a nasal swab less than 1 inch into each nostril or a Saliva PCR test where an individual spits 5ml of saliva into a tube. If a student tests positive the class can maintain in-person learning with the requirement that those individuals remain asymptomatic and screen 2-3 times per week. Parents that do not want their children to be tested would need to arrange daycare and distance learning. The board requested more information on the program.

ESSER Stakeholder Meeting: Mr. Waagen reviewed with the board the discussion that took place at the first ESSER Stakeholder meeting.

Ideas for facility improvements included improvements to the high school science rooms, insulation in the high school classrooms, air conditioning in the classrooms, new windows in the high school principal's office, stucco repairs, making the sinks in the elementary classrooms usable, replacing carpet and tile where necessary, and repurposing the locker rooms.

Part of ESSER II funds and 20% of ESSER III funds are to be used to address learning loss that occurred during distance learning due to COVID. Tonia Kjellberg has already been hired as an academic interventionist to work with students who are falling behind. A Smart Lab has been purchased and will be set up and training provided to staff this summer. Ideas for an after-school program on Tuesdays and Thursdays were discussed. Professional development that addresses the continuity of curriculum through the grade levels was discussed.

The idea of a portable classroom was mentioned.

School Counselor: Mrs. Nelson will not be returning next year. Mr. Soulis will continue to come on Monday's. Mrs. Courtney Schuetz, who worked here previously, is moving back into the area and is interested in working one day per week. Harms made a motion, seconded by Boom, to hire Mrs. Schuetz as 20%-time counselor. The motion carried unanimously.

Dishwasher: The school's old dishwasher is sitting in storage. Emma Rosie's Catering has expressed an interest in purchasing it. The board concurred that Mr. Waagen could sell it to her if he thought the offer appropriate.

Adjournment: The meeting adjourned at 7:45pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date