

**Minutes**  
**School Board Retreat**  
**Gladstone Inn, Jamestown, ND**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**Montpelier, ND 58472**  
**January 8<sup>th</sup>, 2022**

**Board Members Present:** President Tony Roorda, Scott Harms, Abram Valenta, Lynn Boom, Jeff Jensen and Wade Dally. Absent: Robert Froehlich.

**Also Present:** Superintendent Jerry Waagen, Secondary Principal Benjamin Hannasch, and Business Manager Amy Maurer.

**Call to Order:** President Roorda called the meeting to order at 10:06 am.

**Belief, Mission and Vision Statements:** The district's belief, mission, and vision statements were reviewed. They are as follows:

**Belief Statement:** Montpelier School believes that each student is unique, capable of learning, has potential, and is able to attain personal goals by preparing to succeed in a changing world while supporting students emotional and physical well-being.

**Vision Statement:** Preparing for a better tomorrow.

**Mission Statement:** Embracing success through education.

**Strategy Map:** Information was presented on the district's Continuous Improvement Plan which looks at the plans for the elementary and the high school for personalized learning, independent study, technology integration, professional growth, teacher clarity, and formative assessments.

These plans were reviewed and discussed.

**School Demographics:** School enrollments, and class sizes were reviewed and discussed. Enrollment projections are difficult because the district is greatly impacted by open enrollment.

**Academic Achievement:** Information from state test scores was reviewed. The district scores are close to the average ND state scores with some being slightly higher and some slightly lower.

**Science of Reading:** Mr. Waagen reported on professional development that is happening in the school this year. Some of the professional development is geared at fulfilling the new state requirements for all teachers and principals who work with grades K-3 to get reading related professional development before the start of the 2022-2023 school year. He is currently taking a LETRS for Administrators course that fulfills that requirement for him as elementary principal.

**DPI Insights/School Data:** Mr. Waagen presented information on the [insights.nd.gov](https://insights.nd.gov) website which provides educational information to the public about ND schools.

**Budget:** Will be discussed at the February meeting.

**ESSER Funds:** Mr. Waagen reported on the ESSER funds. As of 01/06/2022 there is \$80,830 of ESSER II funds remaining with 09/30/2023 being the deadline to obligate, and \$330,388 of ESSER III funds available with 09/30/2024 being the deadline to obligate.

**School Facilities:** Recent work that has been completed includes replacement of the north elementary roof, new carpet in the high school hallway, replacing the basement hallway flooring by the business room, replacing the fire alarm bells in the elementary, replacing the toilets in the main bathrooms, and replacing some of the elementary library bookshelves.

Still on the current list of items being considered for improvement are: 1) Painting the Smart Lab building 2) Updating the science room 3) Improving the high school stairwells/hallways 4) Possibly repurposing the locker rooms 5) Finding a new location for the academic interventionist. 6) Creating a student lounge 7) Installation of air conditioning mini-splits in more of the classrooms 8) New windows/insulation in the high school 9) For the kitchen a new sliding door cooler and milk cooler.

**Transportation:** Mr. Waagen shared information about the current bus fleet. The long lead times should be considered for the purchase of a school bus this next year.

The possible procedures for extreme cold weather and mechanical issues with buses were discussed.

**Extra-curricular Activities:** Participation is higher than usual this year with students participating in cross country, junior high football, elementary and junior high volleyball, elementary, junior high and high school girls' and boys' basketball, and wrestling.

There has been discussion of a Close-Up Program where students fund raise throughout high school and make a trip to Washington DC as seniors.

Mr. Hannasch is looking into an Esports program.

**Technology:** New iPads were purchased for PK-kindergarten with Comprehensive Support Grant funds. Grades 7, 9, 10 and 12 all have new computers which were purchased with federal grants. Teachers who wanted them received new computers. There are new Promethean Boards in all the class rooms. Replacement schedules and the expected number of years that Promethean Boards would last was discussed.

**Innovation Academy:** Mr. Hannasch, reviewed with the board what the training involves which he has been attending along with Mrs. Bear and Ms. Anderson.

**Portrait of a Graduate:** Mr. Hannasch reviewed expectations for graduating students including the new Habits of Work grading.

**Social/Emotional Support for Students and Staff:** Staff has access to The Village for many services. A monthly newsletter is sent to all employees addressing many wellness topics.

For students: A counselor is on staff every Monday. The district subscribes to Second Step which is a social-emotional learning program for students in grades K-8. Students may download the Stop-it app if they prefer to report bullying via the app. GoGuardian is an application that monitors students use of school provided laptops. It will, and has, notified of activities that involve student safety, such as suicide.

**Calendar:** The proposed 2022-2023 school calendar was reviewed.

**Adjournment:** The meeting adjourned at 2:42 pm.

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Tony Roorda, Board President

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Amy Maurer, Business Manager

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Approval Date