

School Board Minutes
Montpelier Public School District #14
214 7th Ave
Montpelier, ND 58472
April 20th 2022

The meeting was available through Google Meets.

Board Members Present: Robert Froehlich, Tony Roorda, Scott Harms, Jeff Jensen, Abram Valenta and Wade Dally. Absent: Lynn Boom.

Also Present: Superintendent Jerry Waagen, Business Manager Amy Maurer and Secondary Principal Benjamin Hannasch.

Visitors: Mrs. Julie Williams, Mr. Phil Leitner (attended via Google Meets).

Call to Order: President Roorda called the meeting to order at 6:05pm.

Agenda: Froehlich made a motion, seconded by Valenta, to make the following addition to the agenda:
1) PK-12 Principal position. The motion carried unanimously.

Consent Agenda: Harms made a motion, seconded by Dally, to approve the following consent agenda items:

- 1) Minutes: Regular meeting 03-09-2022. Special meetings: 03-07-2022, 03-24-2022, 03-28-2022, 03-29-2022, and 03-30-2022 amended to add that it was conducted/available via Google Meets.
- 2) Bills and financial reports
- 3) An open enrollment application and non-tuition agreement for one student into the district.
The motion carried unanimously.

Secondary Principal's Report: Mr. Hannasch reported:

1. Students of the month are Mylehe Kastet and Eddie Harms.
2. Congratulations to Jordan Jensen for taking 3rd place in her division in the duck stamp contest, and to Mylehe Kastet and Taryn Mittleider for honorable mentions.
3. Most of the 7th and 8th graders that participated in the Regional Science Fair placed with most winning a cash prize.
4. Our Acalympics team competed and almost placed.
5. Four of our Environmental Science students spoke at the ND Water Quality Conference in front of 150 people and represented us well.
6. Prom went smoothly and was enjoyed by the students attending.
7. ND State Testing is happening this week.
8. Our professional development book studies have been completed. All teachers participated.
9. Our Innovation Academy professional development is complete. The district team has come up with an idea and are finalizing items in order to speak to the board in May.
10. Scheduling has been completed . We will have 7 students in the drone program, 9 in high school band, 17 online classes, and 9 students in vo-tech. We also will have one for whom we are looking for an internship in Jamestown.

Superintendent's Report: Mr. Waagen reported:

- 1) On March 17 an "obstacle course" was held for students in grades K-12. The students were placed in groups consisting of both elementary and high schools. These groups then participated

in four different contests. This was a great schoolwide activity with the primary organizer being Mr. Wright.

- 2) The board athletic committee, Mr. Wright, and Mr. Waagen attended the EKM sports co-op meeting through Zoom on March 23. The meeting was held at the request of Kulm who is seeking additional home volleyball and basketball games. There was good discussion but no final solution occurred.
- 3) The final early release for professional development occurred on March 30. The training for the staff was about student depression and suicide. The elementary staff then reviewed the findings from Cognia.
- 4) Thirteen students in grades 5-8 participated at the Mandan Middle School Music Festival on April 2. Mrs. Lynch reported the students found it to be a positive experience.
- 5) Students in grades 2-6 participated in a "wax museum" on April 5. The students chose a famous individual and presented information about that person to students and parents. The students also dressed as that person.
- 6) March 4th teachers in grades K-3 completed their final training on the Foundations of Reading. This will fulfill the requirements of HB 1388. Additional training for teachers of K-3 students will still need to be completed.
- 7) The school has received the Diagnostic Review report and the initial accreditation report from Cognia. The diagnostic review focused on grades K-8 and the accreditation is for the entire school. The reports provided areas of strengths and areas for our school to grow.
- 8) Ms. Anderson has been researching improvements to the science lab which is currently very dated. Her current proposal would cost approximately \$19,000. It does not include repairs/replacement of flooring where the old lab stations are or updates to electrical.
- 9) Northland Windows came and looked at the windows in the high school and will work on a proposal.
- 10) Jerry will look into the purchase of a storage shed to go on the slab on the east side of the school.

School Bus Purchase: The transportation committee studied the three bids received in response to the published request for bids and made a recommendation to purchase the bus from Harlows. It is uncertain when the new bus will be ready. Harms made a motion, seconded by Valenta, to follow the committee recommendation and order the bus from Harlows for \$96,995.00. the motion carried unanimously.

The old bus will be used until the new one arrives. The committee recommends selling the old bus outright when the new one comes in. The new bus will have cameras. Cameras for the other buses was discussed.

Preschool Instructor Request: Mrs. Williams, preschool instructor, presented a request to the board to limit the preschool class size to 6 students and/or consider offering 2 sessions of pre-kindergarten due to the small size of the pk classroom and the needs of preschool students.

The board discussed the request.

Harms made a motion, seconded by Valenta, to offer a fulltime contract to Mrs. Williams for the 2022-2023 school year with the funding source of the additional contracted time to come out of ESSER funds and the original portion of the contract to come out of the same funding sources as currently outlined in her first contract, to perform duties as assigned, with the intent of having a maximum of 6 students in the preschool class and creating a second 2 day per week session of preschool if the initial student count exceeds that, with an expectation of teacher flexibility for small and/or midyear changes. Additionally, if

the student count does not exceed the designated number of students she will work up to 2 days per week as progress monitor (she is currently working 1 day per week as progress monitor), with unspecified workdays performing teacher duties as assigned. The motion carried unanimously.

Kitchen Dishwasher: The school has been leasing the kitchen dishwasher from Cash-Wa but that will no longer be an option. Dacotah Paper can provide repairs and maintenance services. After discussion, Harms made a motion, seconded by Froehlich, to purchase the dishwasher for \$3000.00 from Cash-Wa. The motion carried unanimously.

Science Field Trips: Ms. Anderson is proposing to take students on two overnight educational field trips. The first is to take 7 students, May 3-4, to see the International Wolf Center in Ely, MN. The students could also have the opportunity to visit Vermillion Community College. The trip would be chaperoned by herself and Mrs. Kjellberg.

The second overnight trip would be for 6 students to attend the State Envirothon Competition, May 11-13, at Crystal Springs Camp. Ms. Anderson would chaperone the girls and Mr. Coenen, of midkota Public Schools, would chaperone the boys.

All expenses, other than busing would be paid by the Science Club/students.

Valenta made a motion, seconded by Dally, to approve the Wolf Center and Envirothon overnight trips. The motion carried unanimously.

Transportation Director: Mr. Waagen recommends hiring Jeff DeBuck as transportation director starting in the 2022-2023 school year. Duties would include coordinating substitute drivers as needed, seeing that buses are maintained as needed, assisting the athletic director in assigning drivers, and doing some bus maintenance himself.

Dally made a motion, seconded by Jensen, to hire Jeff DeBuck as transportation director for \$4000.00 per year. The motion carried unanimously.

Old Milk Cooler: The board concurred that Mr. Waagen should put the old milk cooler out on bids to be advertised locally.

Student Worker: Froehlich made a motion, seconded by Harms, to hire Gabriel Lusby as a summer maintenance worker at the rate of \$11.00 per hour. The motion carried unanimously.

PK-12 Principal Position: The board interview committee recommends the hire of Sara Boom as PK-12 principal. Froehlich made a motion, seconded by Valenta, to hire Ms. Sara Boom as PK-12 principal for a 10-month contract for the 2022-2023 school year to include salary and benefits as follows: \$80,000 per year, single health insurance plan, 10 sick days, 5 personal days, and 1 funeral day. The motion carried unanimously.

Adjournment: The meeting adjourned at 7:20pm.

Tony Roorda, Board President

Amy Maurer, Business Manager

Approval Date